To Get Email Alerts about Changes to a Report

Set timing: instant

Email Frequency

If you select 'email' as an alert type below, you would have the ability to control email frequency with this setting.

	Daily
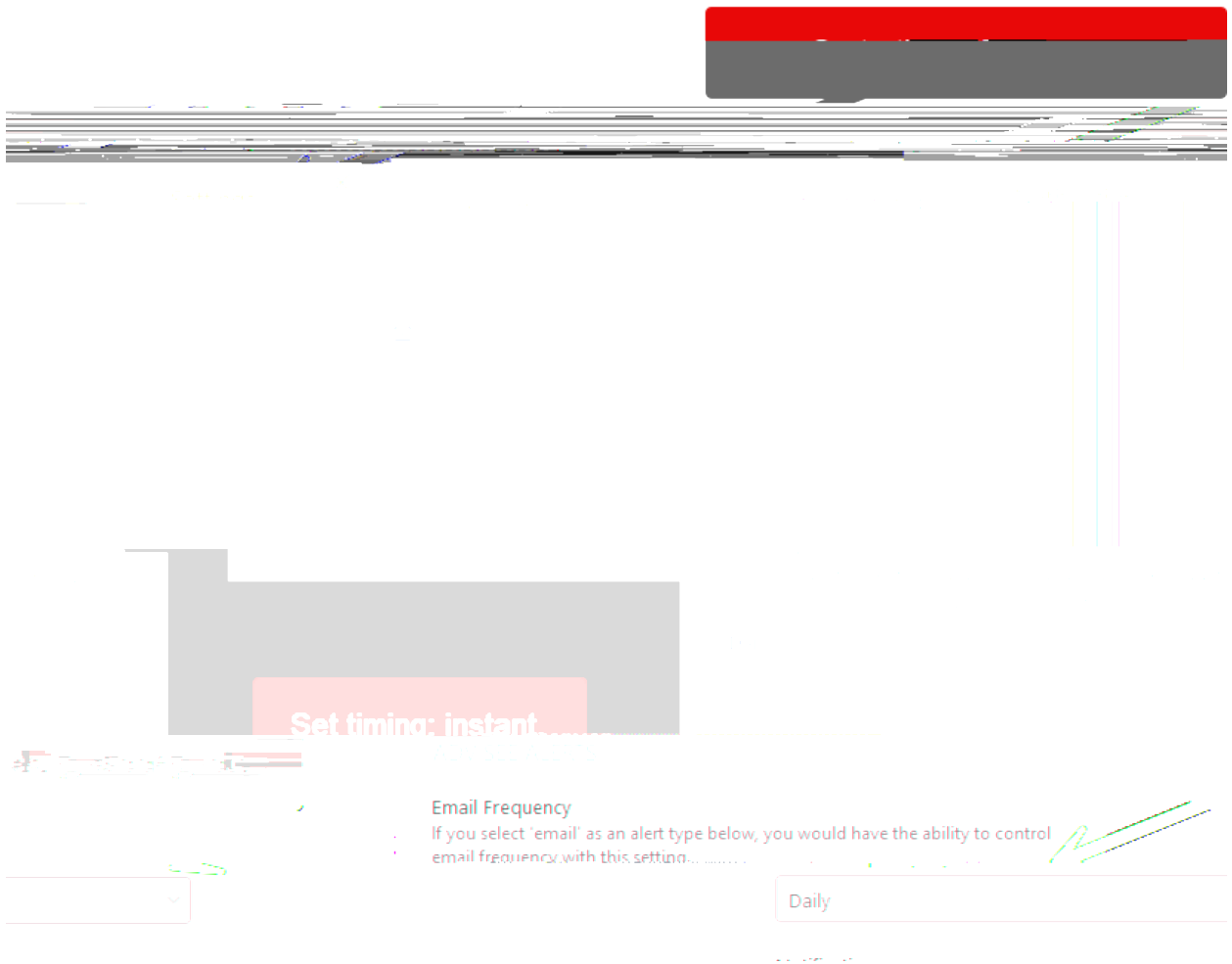
3. Choose the report you want to be notified about when changes occur

Notification

Select Edit to set

Info

Pre-Health Students   edit 🗑
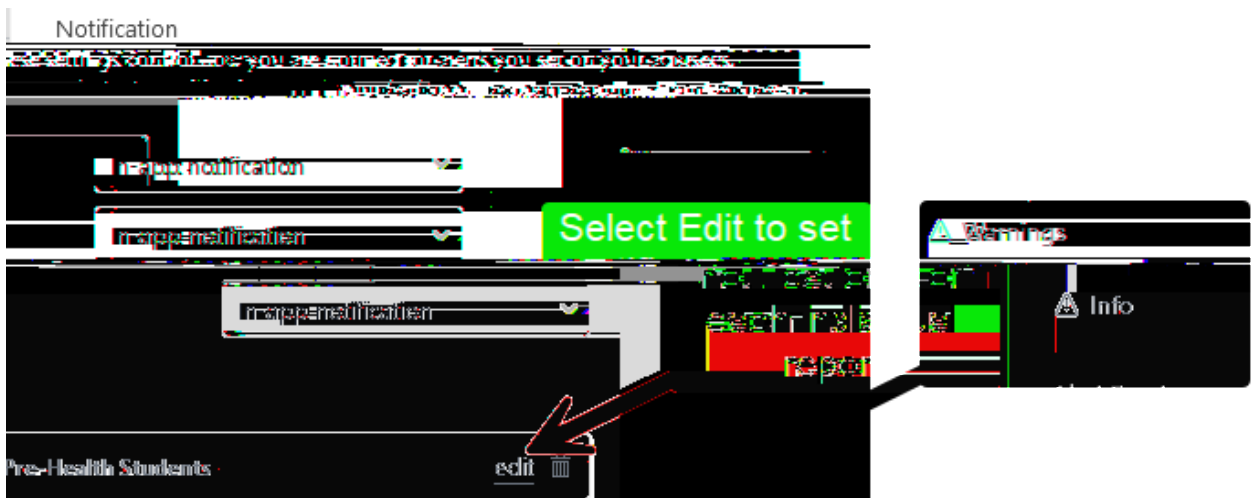
4. Set the Alert Level and Alert Warning accordingly

Notification
These settings control how you are notified for alerts you set on your advisees.

Critical Alerts — in-app notification

Warnings — in-app notification

Info — Email

Alert Events

Saved Report-Pre-Health Students

ALERT LEVEL

Info

Save   exit editing mode